Creating An Alert Group

Navigation

Alert group creation can be accessed from the Alert Groups page.

Overview

Here you can create an alert group which defines what actions will be taken when an alert is triggered.

Alert Group 1		
1 User 1		
	+	
Schedules		
User -	Custom - 00 -	01 Vinutes
Actions		
Type 👻	+	
Actions	Information	Enabled

Cancel Submit

Editing The Name

Here you can change your alert group name. This will affect how it is displayed during selection.

+ Minutes Custom		Hours					
Minutes Custom		Hours					
Custom		Hours					
	٣	00 -	01 v				
+							
Information				Er	abled		
	+	+	+ Information	+ Information	+ Information Er	+ Information Enabled	+ Information Enabled

Cancel Submit

Adding An Escalation Event

Clicking on the event name will allow you to edit the event. Clicking the '+' button will allow you to add an escalation. Up to 3 escalations are allowed.

Create Alertgroup	
Name*	
Alert Group 1	
1 User 1	+
Schedules	
Here	Minutes Hours Minutes
User	
Actions	
Туре	• +
Actions	Information Enabled
Cancel Submit	

Adding A User

Clicking on the 'User' drop down will allow you to select a user from your company. This will be the user who gets alerted.

Clicking on any of the duration drop downs will allow you to define the time after which the user will receive the alert.

By default, the first user will have a 1 minute delay. Subsequent users will allow for a delay to be defined and that will determine the time period between when the next user will receive the alert from the previous user.

Create Alertgroup	0					
Name*						
Alert Group 1						
1 User 1		+				
Schedules		_				
User	✓ Minutes Custom	▼ 00	0 v 01	•		
Actions						
Туре	• +					
Actions	Info	mation		Enabl	ed	



Adding Actions

Adding actions defines what type of alerts the selected user will receive. These can be selected from the drop down menu and added using the '+' button. Multiple actions can also be added.

Alert Group 1		
1 User 1	+	
Schedules		
User User 1	✓ Minutes Custom ✓ 00 ✓ 01 ✓	•
Туре	• +	
Buzzer	- +	
SMS	Information	Enabled
Email		
Telegram		

These actions will then be added to the table. Actions can also be enabled or deleted.

1 User 1		+				
hedules						
lter		Minutes	Hours	Minutes		
Jser 1	*	Custom +	• 00	01 *		
tions						
ype	-	+				
actions	Information			Enabled		
mail	demo@ikas.co.za				2	
Buzzer					2	

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