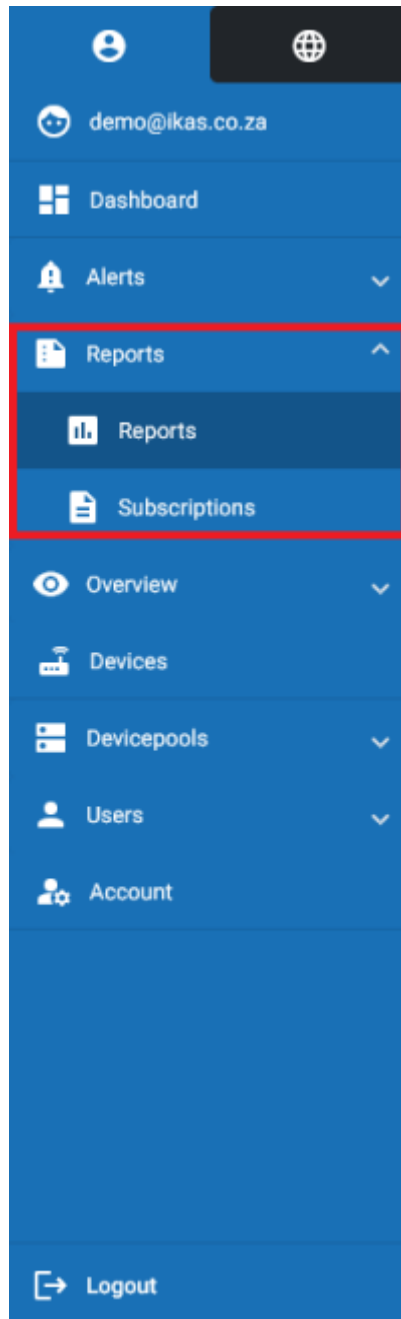


Reports Page

Navigation

The Reports page can be accessed from the side navigation menu by clicking on the 'Reports' tab, then clicking on 'Reports'.



Overview

On the Reports page, your created reports will be displayed and can be interacted with. You can create, view, edit and delete reports on this page.

Dashboard > Reports

Report

Search by Name

Name	Type	Schedules	Recipients	Actions
Keolan Report	Advanced	Daily - Freq: 10 - 16:30	Rameez, Keolan Gounden	
Praba Test Report	Advanced	Daily - Freq: 10 - 06:00, Daily - Freq: 10 - 18:00	Praba Moonsamy	
TIN MK2	Standard	Daily - Freq: 10 - 08:00	Kealyn Bailey	
Kealyn 7673E	Advanced	Daily - Freq: 10 - 08:15	Kealyn Bailey, Gavin	
MayurTestAdvanced	Advanced	Daily - Freq: 10 - 12:00	Mayur, mayurlarkin1@gmail.com	
Freezer Test Tismik2	Standard	Daily - Freq: 10 - 06:00	Ashlyn Moonien, Gavin, +1 more	
Jabus Test report	Standard	Daily - Freq: 6 - 18:00	Njabulo, Ashlyn Moonien, +1 more	

Items per page: 25, 1 - 15 of 15, < > >>

Creating A Report

Clicking the create report button will open the Create Report dialog. This will allow you to create a report.

Myfridgeonline

demo@myfridge.co.za

Dashboard > Reports

Search

+ -

Name	Company	
Report 1	Demo	
Report 2	Demo	
Report 3	Demo	

Items per page: 25, 1 - 3 of 3, < >

Report Options

In the options column, clicking on the 3 dots icon will open up a menu which contains 4 options (this may vary based on your user role).

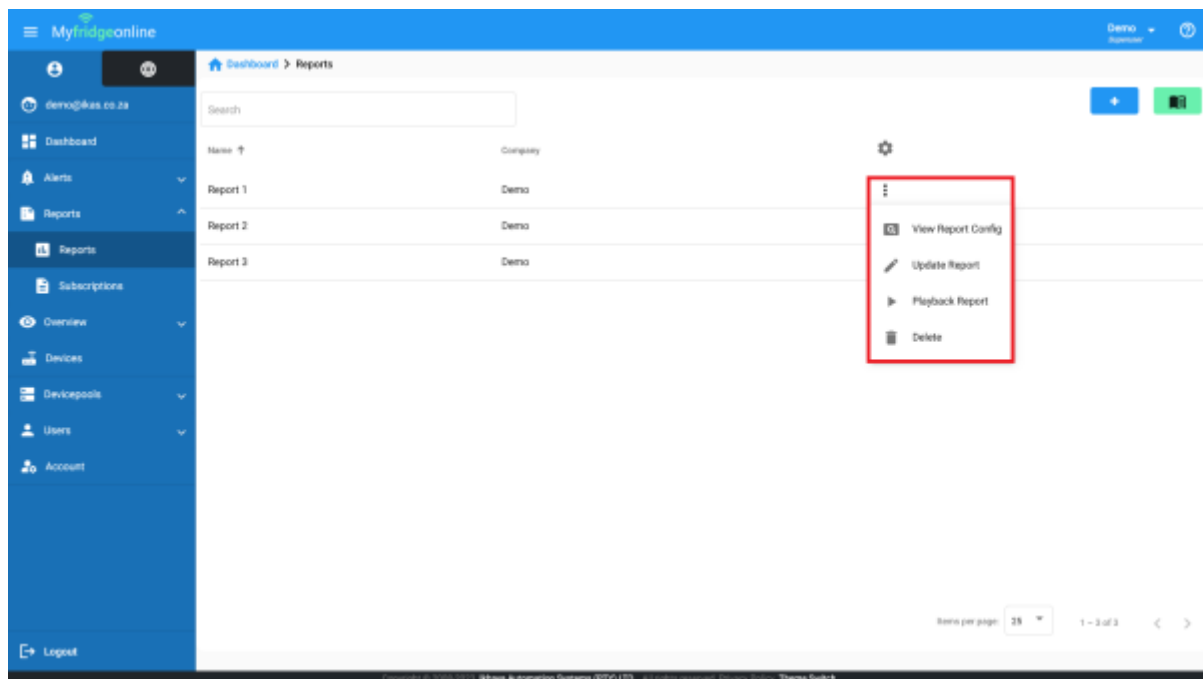
Clicking 'View Report Config' will open up the Report View dialog which will display the configuration of your report.

Clicking 'Update Report' will open the Report Edit dialog, where you can edit your selected report.

Clicking 'Playback Report' will open the Report Playback dialog, where you can playback your report

to receive it immediately.

Clicking 'Delete' will delete the selected report.



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