

Users Page

Overview

On the users page, information about users in your company will be displayed. Here you can view the users information and roles, edit existing users and invite new users to your company.

NB: Users displayed here may vary based on your current user role. Users of a lower role can not view users of a higher role. Eg. A user with the role of User will not be able to see someone with the role of Manager and above. Learn more about user roles here.

Dashboard > Users

Users

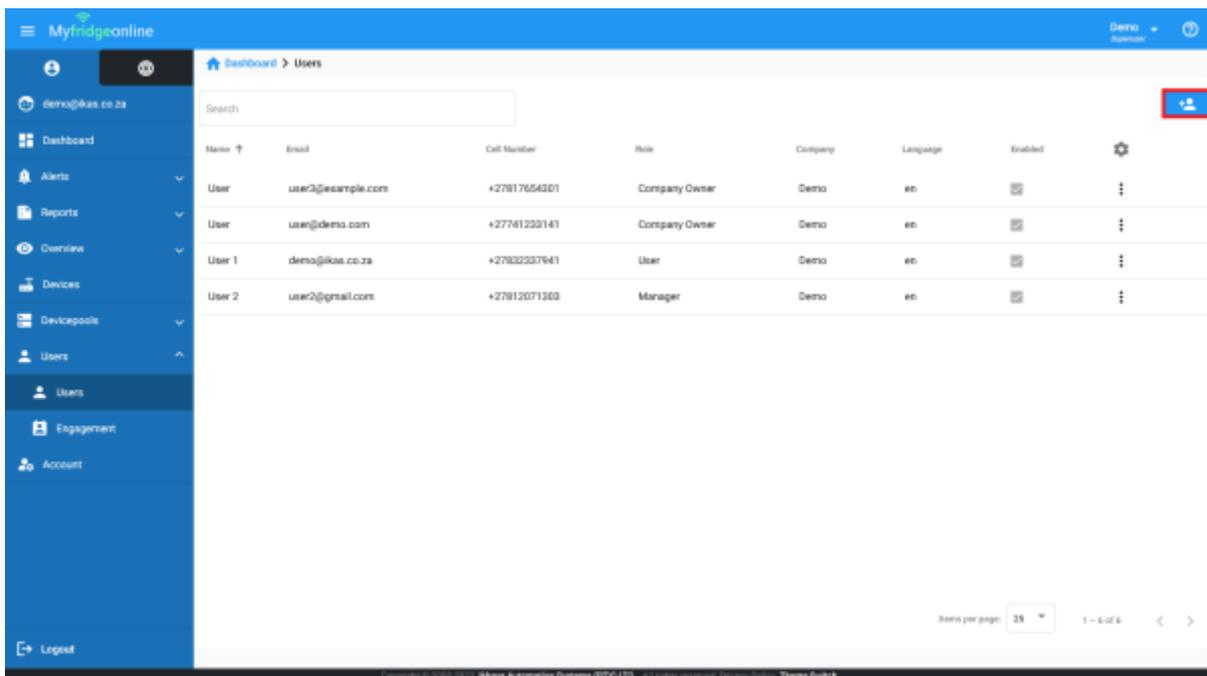
Search by Name or E...

Name	Email	Cell Number	Role	Language	Time Zone	Enabled	Actions
test5	test5@company.com	1234567890	Manager	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Demo	demo@ikas.co.za	+27820123456	Manager	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Lawrence	lulu@callab.co.za	+27315636948	Manager	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Test Client	test.client@ikas.co.za	+27789632154	User	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Keolan	keolan.gounden@gmail.com	+27365484584	Manager	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
workshop	workshopp@ikas.co.za	+27749008923	Device Administrator	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Renesh	renesh@ikas.co.za	+27732996154	Device Administrator	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Brian Mulder	brian@myfridgeonline.com	+27837171599	Manager	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Kiroshnee	pmbadmin@ikas.co.za	+27826021275	Account Administrator	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Praba Moonsamy	praba@myfridgeonline.com	+27829403058	Account Administrator	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮
Ashlyn Moonien	ashlyn@ikas.co.za	+27679933003	Device Administrator	English (en-gb)	South Africa Standard Time	<input checked="" type="checkbox"/>	⋮
Shuhana	accounts@ikas.co.za	+27726109826	Account Administrator	English (en-gb)	Africa/Johannesburg	<input checked="" type="checkbox"/>	⋮

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User Invitation

Clicking the invite user button will open the Invite User dialog. This will allow you to invite new users to your company.



User Editing

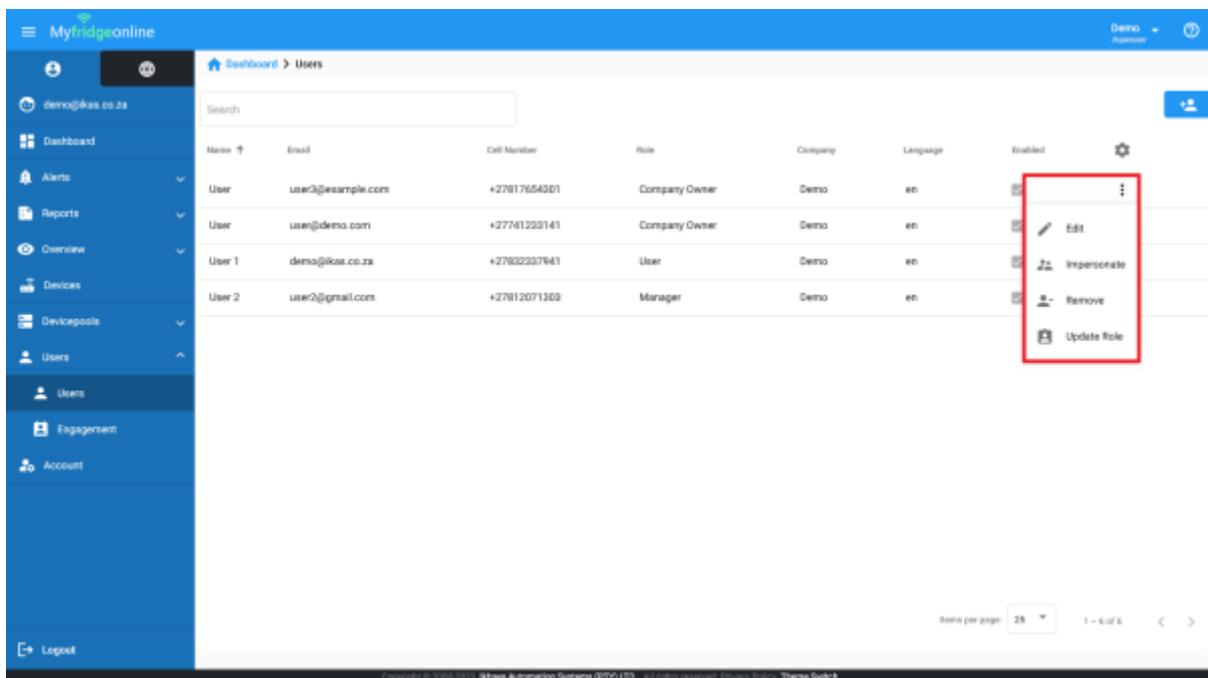
In the options column, clicking on the 3 dots icon will open up a menu which contains 4 options (this can vary based on your user role).

Clicking 'Edit' will open the [User Edit](#) dialog.

Clicking 'Impersonate' will allow you to login as that user. This allows you to view the website as the selected user would, you will view the website as their role and view the devices that they can view. This is only available if you are of a higher role than the selected user.

Clicking 'Remove' will remove the user from your company.

Clicking 'Update Role' will allow you to update the role of the user within your company.



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